

Approved 12-12-2025

Minutes of the **ANNUAL MEETING** of the  
**Oneida County INDUSTRIAL DEVELOPMENT AGENCY**  
**December 13, 2024**  
584 Phoenix Drive, Rome, NY/Webex Video/Teleconference

**Members Present:** Steve Zogby, David Grow, Aricca Lewis, Kristen Martin, Franca Armstrong, Tim Reed, and James Genovese.

**EDGE Staff Present:** Shawna Papale, Tim Fitzgerald, Chris Lawrence, Maureen Carney, Marc Barraco, and Mark Kaucher.

**Others Present:** Jenna Peppenelli, Levitt & Gordon.

**Others Present Virtual:** Laura Ruberto and Linda Romano, Bond, Schoeneck & King.

S. Zogby called the meeting to order at 8:06 AM.

The Agency reviewed the minutes from the 2023 Annual Meeting. **A motion to approve the 2023 Annual Meeting minutes, as presented, was made by A. Lewis, seconded by T. Reed and carried, 7-0.**

**2024 Annual Report**

The Agency members received and reviewed the Annual Report of the Agency. The report was accepted as presented.

**Confirm and Nominate Officers for 2025**

The Agency received the proposed slate of officers for 2025. Steve Zogby, Chair; David Grow, Vice Chair; Aricca Lewis, Treasurer; Shawna Papale, Secretary/Executive Director, Tim Fitzgerald, Assistant Secretary, and Laura Cohen, FOIL Officer. **A motion Confirm the Officers as presented was made by J. Genovese, seconded by F. Armstrong and carried, 7-0.**

**Ratify and Confirmation of Actions taken in 2024**

**A motion to Ratify and Confirm Actions taken by the Agency in 2024 was made by D. Grow, seconded by T. Reed and carried, 7-0.**

**Committee Reports**

M. Carney shared that the Audit Committee will be convened in January to engage the Agency's Auditor. The audit will commence thereafter.

There was no Old Business or New Business brought before the board.

**At 8:10 AM a motion to adjourn the meeting was made by K. Martin, seconded by J. Genovese, and carried, 7-0.**

Respectfully Submitted,

Tim Fitzgerald